

Tech Mahinda E-Learning Courses- Sahaj Retail Ltd

Tech
Mahindra

A large, stylized red logo for SAHAJ, featuring the word "SAHAJ" in a bold, sans-serif font with a registered trademark symbol (®) to the upper right. The logo is set against a yellow background with a subtle grid pattern.

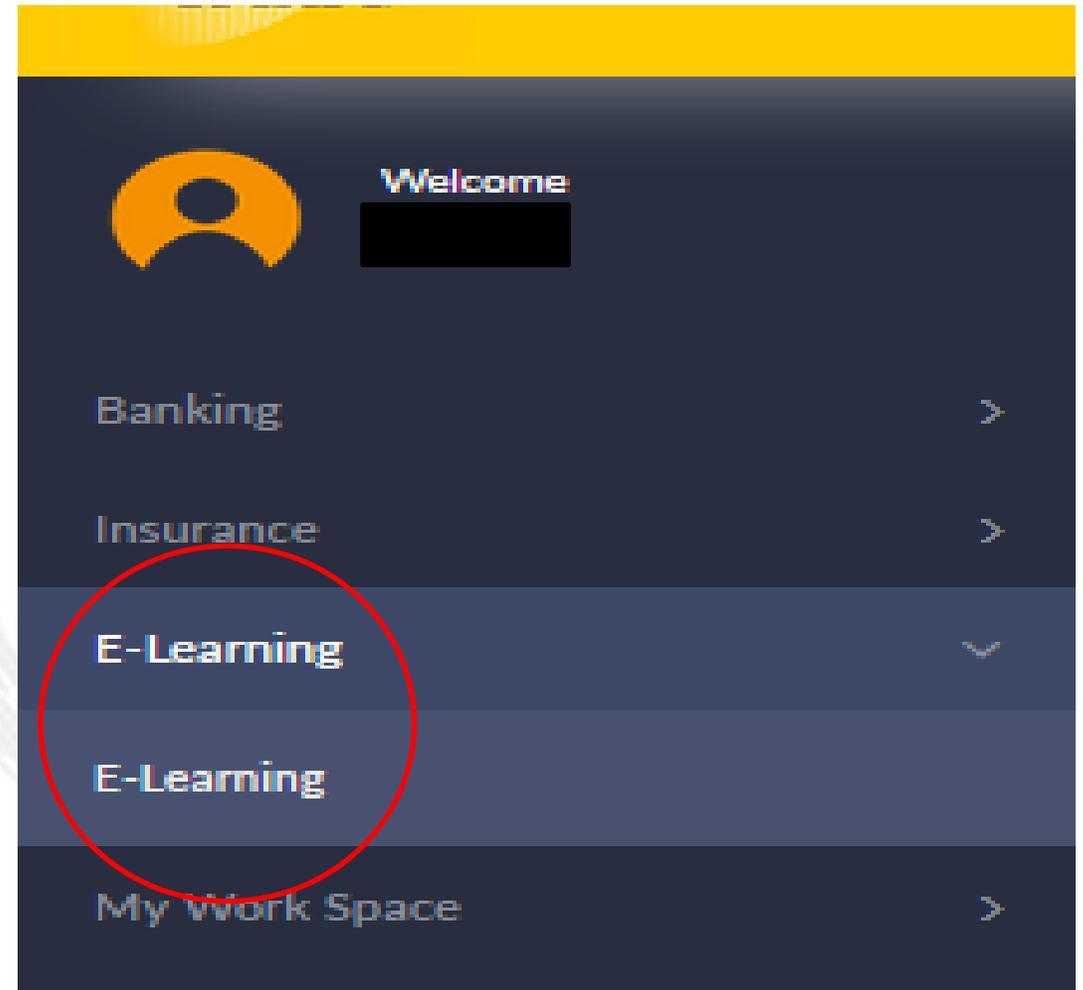
PORTAL WALK-THROUGH



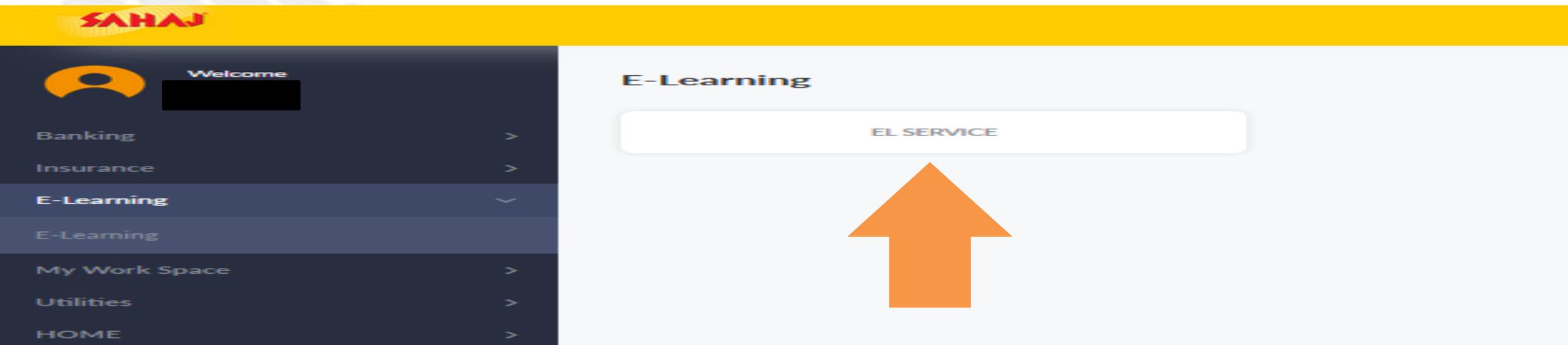
VLE to log in in the Portal via retail.sahaj.co.in

The screenshot shows a dark blue login page with the title "Login" in white. Below the title, there are two input fields. The first field contains the ID number "19190101000" and has a person icon to its left. The second field contains a masked password represented by ten dots and has a lock icon to its left. Below the password field, there is a link that says "Forgot Password?". At the bottom of the page, there is a large red button with the text "Login" in white.

Click on E-Learning tab in the LHS of the portal menu

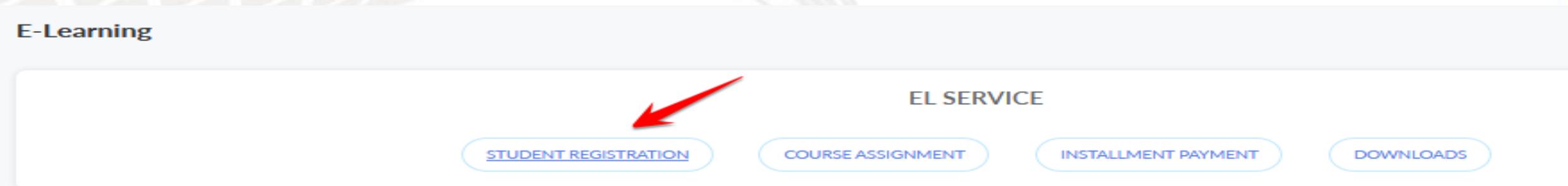


Click on e-learning tab



The screenshot shows the SAHAJ user interface. On the left is a dark sidebar with a 'Welcome' message and a list of menu items: Banking, Insurance, E-Learning (highlighted with a white arrow), E-Learning, My Work Space, Utilities, and HOME. The main content area is titled 'E-Learning' and contains a white button labeled 'EL SERVICE' which is highlighted with a large orange arrow pointing upwards.

Click on Student Registration



This screenshot shows the 'E-Learning' section of the interface. Below the 'EL SERVICE' header, there are four buttons: 'STUDENT REGISTRATION' (highlighted with a red arrow), 'COURSE ASSIGNMENT', 'INSTALLMENT PAYMENT', and 'DOWNLOADS'.

Student Registration home page is displayed with all options.

Fill up Registration Form with all mandatory information in three pages as shown below

Student Registration

01 ACCOUNT DETAILS

02 STUDENT DETAILS

03 SM DETAILS

Account Information

E-Learning



IISD



MAHINDRA



01 ACCOUNT DETAILS

02 STUDENT DETAILS

03 SM DETAILS

Account Information

E-Learning IISD MAHINDRA

Customer ID
TESTDEBA2020091

[Check Availability](#)

Display Name
TestStudent

Security Question
What is your favorite pastime?

Answer
Swimming

Password
●●●●●●

Re-type Password
●●●●●●

[Proceed](#)

01 ACCOUNT DETAILS

02 STUDENT DETAILS

03 SM DETAILS

Personal Profile (Student Details)

Salutation

Mr.

First Name

TEST

Last Name

STUDENT

DOB

01/02/1990



Age: 30

Gender

Male

Professional Experience

Select Professional Experience

Qualification

M. Com

Occupation

Entrepreneur

Marital Status of the Candidate

Single

Sector Covered

Auto and Auto Components

Skilling Category

University Project

Fee Paid By

Self

Pre Training Status

Fresher

Contact Details

9876549898ber

debajyoti.c@sahaj.co.in

State

WEST BENGAL

District

KOLKATA

700034

Guardian Details

First Name of Guardian (Father)

sdsdsd First Name of Guardian (Father)

Back

Save & Proceed

Temporary form id is created and valid for 48 hrs.

Please note your temporary Form ID 1600345377074 is created and valid for 48 hours

01 ACCOUNT DETAILS

02 STUDENT DETAILS

03 SM DETAILS

Contact Information (SM Details)

9898989898

Phone Number

OPTIONAL

Email ID
test.student@sahaj.co.in

OPTIONAL

fast address

Country
India

State
WEST BENGAL-KOLKATA

District
KOLKATA

Block
KOLKATA

Panchayat
KOLKATA

OPTIONAL

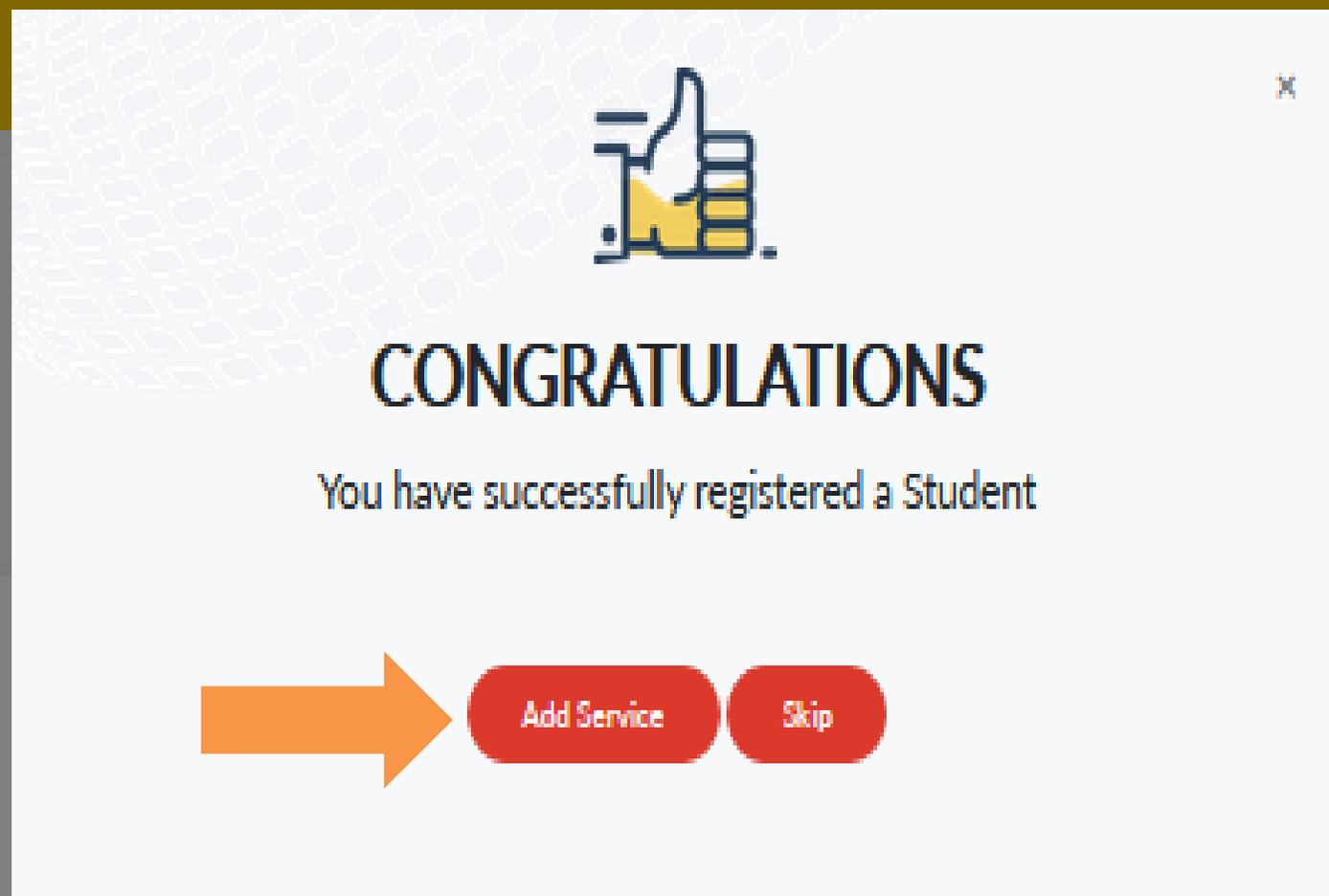
Village
OPTIONAL

Pincode
OPTIONAL

Back

Submit

Confirmation alert appears on completion as shown below. In the alert screen “Add Services” tab needs to be clicked for course assignment



System automatically opens the Course Assignment page

New E Learning Course

Add Service

Customer ID

TESTDEBA202009

Get Course List

Select Service

--Select--

Payment Options

--Select--

Reset

Submit

User need to select Course options.

New E Learning Course

Add Service

Customer ID
TESTDEBA202009

Get Course List

Select Service

Mastering Microsoft Outlook

Payment Options

Single Payment

Bundled Payment

Reset

Submit

After selection of course option, click on Submit to navigate to SKASH Page

Skash Deduction

Customer Details

Amount to be deducted

300.00

Skash Card Number

1919010100002661

PIN

●●●●

Pay

Confirmation page alert in green comes along with Money Receipt displayed.
At this point your course is assigned and transaction is completed.

You have successfully applied for this e-Learning Course



Sahaj Retail Limited

e-Learning

SKASH Deduction Receipt

TRANSACTION ID : 264752185 DATE : 17/09/2020
VLE/SEE ID 1919010100002661 VLE/SEE NAME Tilak Chatterjee

SL No	Description/Particulars	Qty	Rate in(Rs.)	Amount (Rs.)
1	Service Name	1	300.00	300.00
	Mastering Microsoft Outlook/Mastering Microsoft Outlook			
	Scheme Type			

Registration form page is opened after SKASH payment

SKASH Deduction Receipt

TRANSACTION ID : 264752185

DATE : 17/09/2020

VLE/SEE ID 1919010100002661

VLE/SEE NAME Tilak Chatterjee

SL No	Description/Particulars	Qty	Rate in(Rs.)	Amount (Rs.)
1	Service Name	1	300.00	300.00
	Mastering Microsoft Outlook/Mastering Microsoft Outlook			
	Scheme Type			
	Activation Code			
Course URL				
Amount of Three Hundred only, received from Tilak Chatterjee.				
The amount paid is non refundable				

Click on print for physical copy of the receipt, or to save the receipt in PDF format.
PDF format will appear as below

Sahaj Retail Limited

e-Learning

SKASH Deduction Receipt



TRANSACTION ID : 264752185

DATE : 17/09/2020

VLE/SEE ID 1919010100002661

VLE/SEE NAME Tilak Chatterjee

SL No	Description/Particulars		Qty	Rate in(Rs.)	Amount (Rs.)
1	Service Name	Mastering Microsoft Outlook/Mastering Microsoft Outlook	1	300.00	300.00
	Scheme Type				
	Activation Code				
	Course URL				
Amount of Three Hundred only, received from Tilak Chatterjee.					
The amount paid is non refundable					

This is the Home page of the application

The screenshot displays the home page of the SAHAJ application. The top navigation bar is dark purple and contains the following items from left to right: the SAHAJ logo, the word 'HOME' (circled in red), 'EXPLORE', 'LEADERBOARD', 'NOTIFICATION', a user profile icon with 'NO IMAGE' text, and a hamburger menu icon. Below the navigation bar, the page is divided into a sidebar on the left and a main content area on the right. The sidebar is divided into two sections: 'Assigned & Ongoing' (blue header) and 'Trending' (teal header). The 'Trending' section lists three courses with their respective icons, titles, ratings, and other details:

Course Title	Rating	Star	Count	Users	Chat
Artificial Intelligence	4	★	3	3	🗨️
Basics of GST	5	★	3	3	🗨️
Basics of Email Etiquette	0	★	2	2	🗨️

Below the 'Trending' section is a 'My work' section (blue header) with four icons representing different user actions: 'COMPLETED COURSES' (checkmark), 'BOOKMARKS' (bookmark), 'MY CONTRIBUTION' (gauge), and 'MY NOTES' (book icon). The main content area is a large white rectangle with the 'PALMLEAF' logo in the center.

The students need to enroll first to study any course. Until they enroll they will not be able to study any course. If any student tries to enter any course without enrolling they will get a notification.

The screenshot displays the SAHAJ learning management system interface. At the top, there is a navigation bar with the SAHAJ logo on the left and menu items: HOME, EXPLORE, LEADERBOARD, and NOTIFICATION. On the right side of the navigation bar, there is a user profile icon labeled 'NO IMAGE' and a hamburger menu icon.

The main content area is divided into two columns. The left column contains a list of courses under three categories: 'Assigned & Ongoing', 'Trending', and 'My work'. Each course entry includes a course icon, the course title, a progress indicator (0), a star rating, a number of users, and a chat icon.

The right column shows a detailed view of the 'Basics of Email Etiquette' course. It includes a 'Course info' section with two course items: 'Nuts and Bolts of Email Etiquette' (0/30) and 'Corresponding on Emails' (0/40). At the bottom of this section, there is a prominent 'ENROLL' button.

A large orange arrow points upwards towards the 'ENROLL' button, highlighting the enrollment action.

Category	Course Title	Progress	Star Rating	Users	Chat
Assigned & Ongoing	Mastering Microsoft Outlook*	0	★	1	🗨️
	MS Excel - Basic Part 2*	0	★	0	🗨️
	MS Excel - Basic Part 1*	0	★	1	🗨️
Trending	Basics of GST	5	★	3	🗨️
	Artificial Intelligence	4	★	3	🗨️
	Basics of Email Etiquette	0	★	2	🗨️
My work	Completed Courses	✓			
	Bookmarks	🔖			
	My Contribution	📊			
	My Notes	📖			

This page shows how the course begins. The below line shows the progress bar till which the student have completed



The image shows a mobile application interface for a course titled "Nuts & Bolts Of Email Etiquette". The course card is teal and features a central illustration of a hand pointing to an envelope, surrounded by icons of people and email symbols. Below the illustration, the title "Nuts & Bolts Of Email Etiquette" is displayed in white text. At the bottom of the card, there is a progress bar with a small white circle indicating the current progress level. An orange arrow points to this progress bar from the bottom left. The background is dark, showing a list of other course items with their durations.

Course Title	Duration
of Email Etiquette	0:30
	0:40

The details of the course is shown below. This is how the student will learn.

The screenshot displays a mobile application interface for a course. The main content area is titled "Grace's Email" with a progress indicator "02". The text describes a scenario where a salesperson named Grace sends an email to Janice. A thought bubble from a character at a computer expresses a negative opinion of Grace's email. The background shows a list of course topics and a navigation menu.

Grace's Email 02

Grace is a fairly successful salesperson. She sent an email to Janice to set up a meeting.

She also marked a copy to Janice's and her manager. However, the email did not have any salutation and had several typos.

Grace seems to be haughty and careless. I wouldn't want to do business with her.

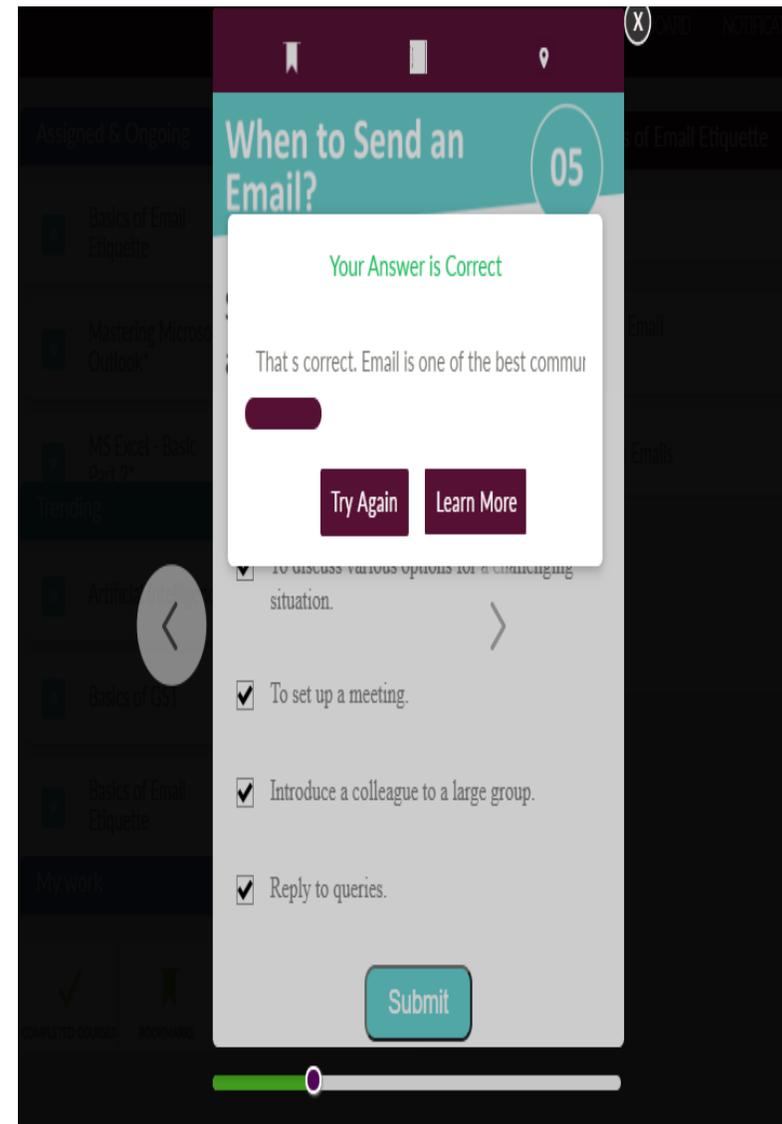
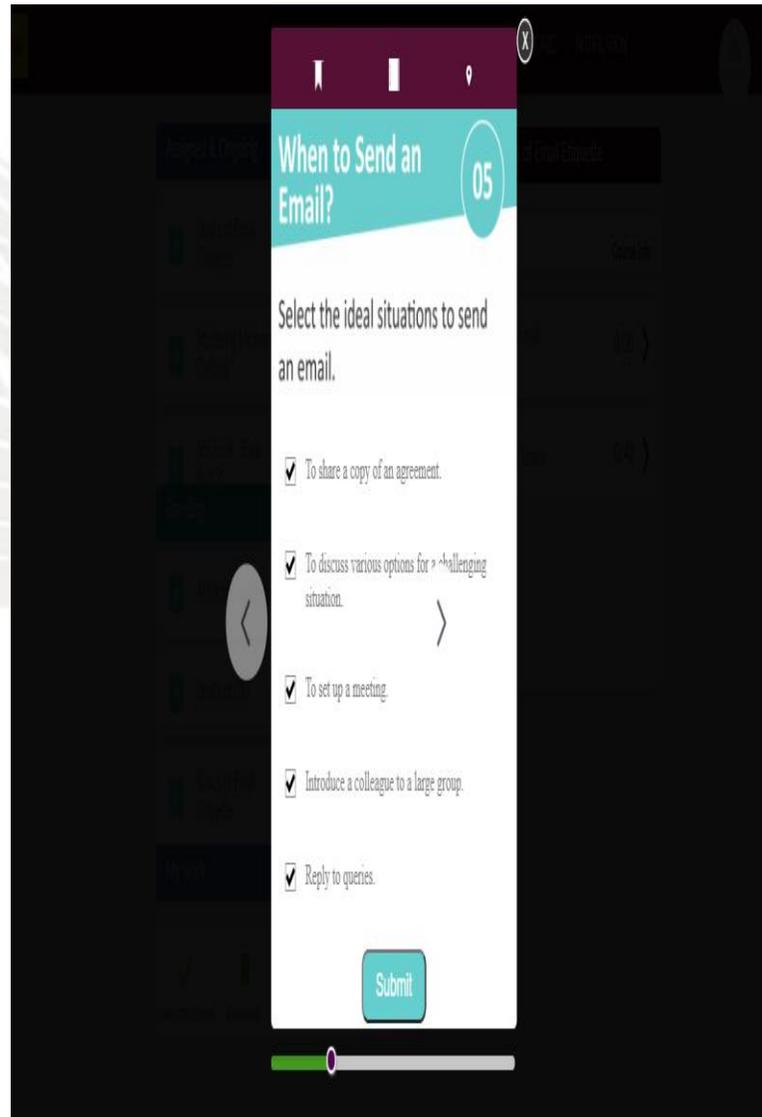
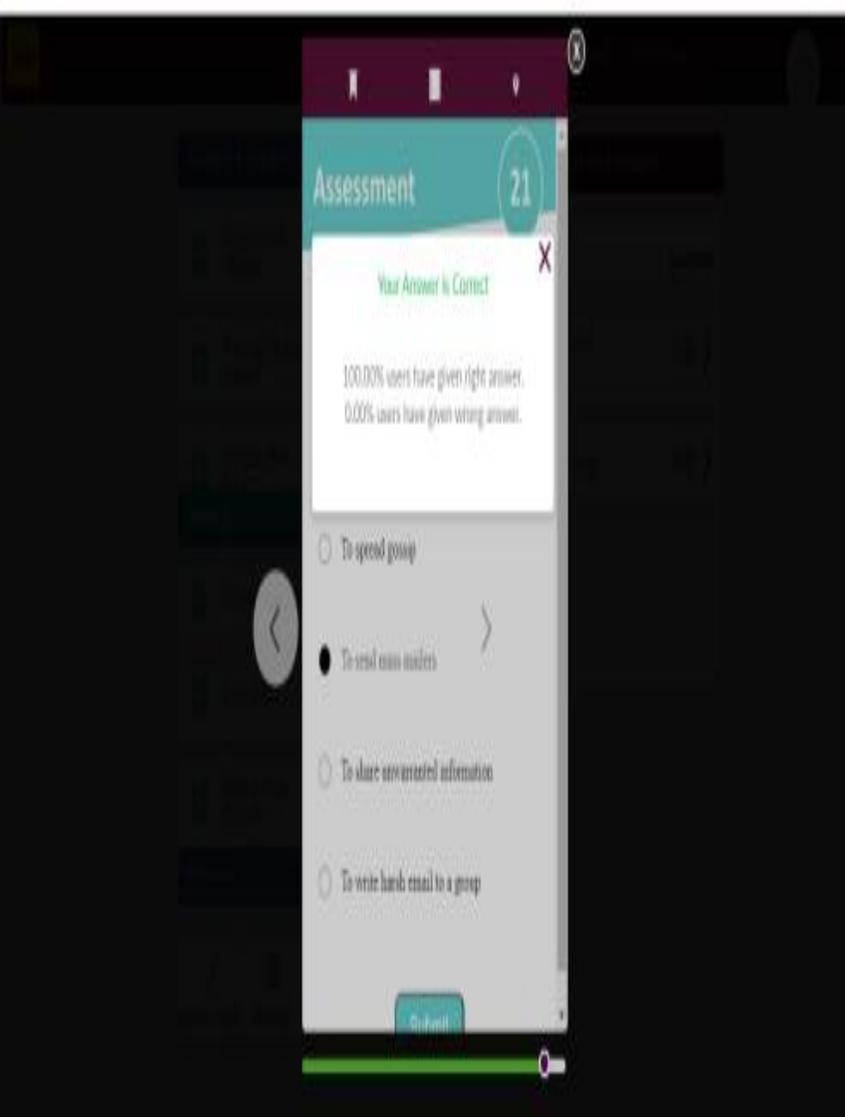
Assigned & Ongoing

- Basics of Email Etiquette
- Mastering Microsoft Outlook
- MS Excel - Basic Part 2
- Handling
- Articles
- Basics of CRM
- Basics of Email Etiquette
- My work

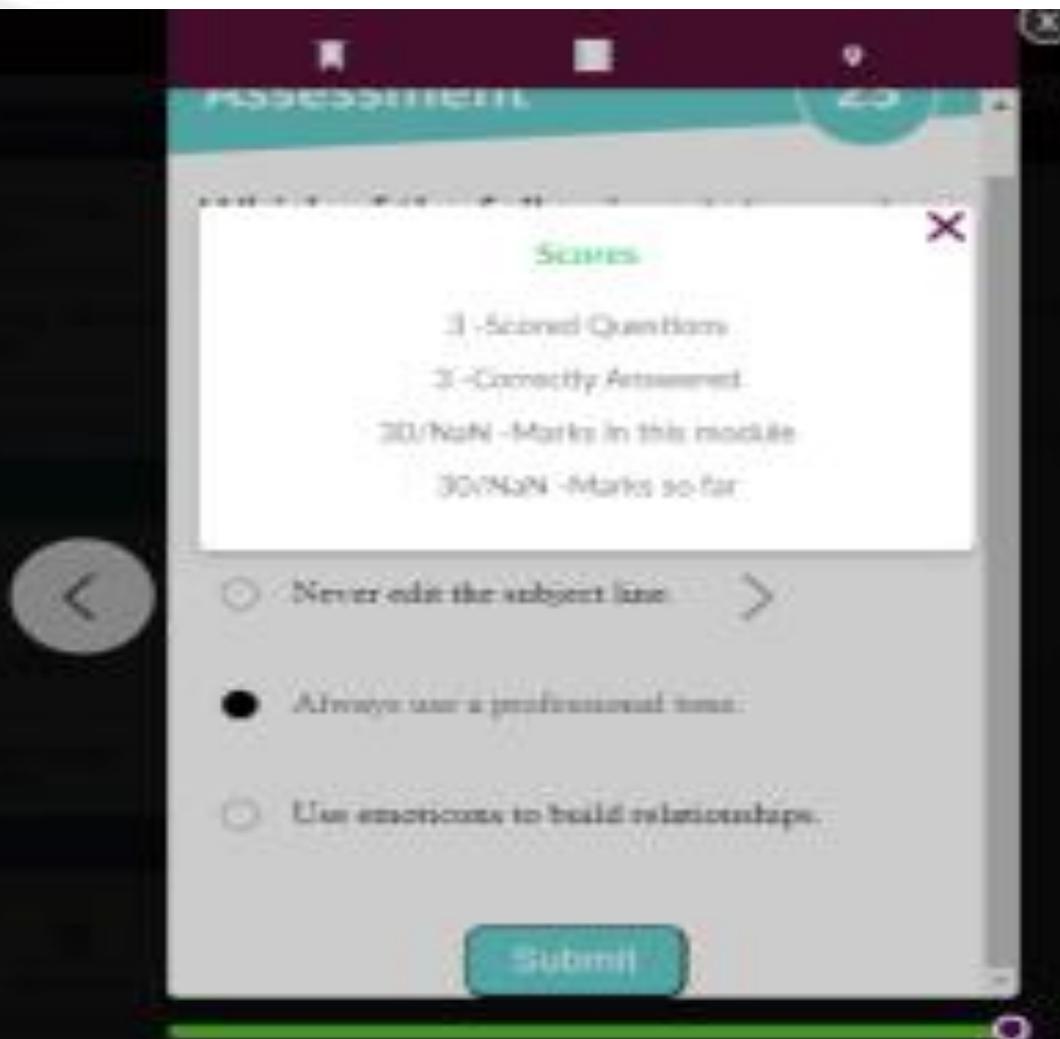
Course info

- Email 0/30 >
- Email 0/40 >

After completion of course the student needs to appear for the assessment. Below screen shows the assessment pages



This page shows the final assessment submission



This page shows the completion of course. Once a course is completed the color changes from Green to Purple.

The screenshot displays the SAHAJ learning management system interface. The top navigation bar includes 'HOME', 'EXPLORE', 'LEADERBOARD', and 'NOTIFICATION'. The main content area is divided into two columns. The left column features a list of courses under 'Assigned & Ongoing' and 'Trending' sections. The right column shows a detailed view of the 'Basics of Email Etiquette' course, with a red box highlighting the 'Nuts and Bolts of Email Etiquette' module, which is marked as completed (30/30).

Assigned & Ongoing

Course Name	Progress	Star	Share	Message
Basics of Email Etiquette	0	★	3	👤
Mastering Microsoft Outlook*	0	★	1	👤
MS Excel - Basic Part 2*	0	★	0	👤

Trending

Course Name	Progress	Star	Share	Message
Artificial Intelligence	4	★	3	👤
Basics of GST	5	★	3	👤
Basics of Email Etiquette	0	★	3	👤

My work

COMPLETED COURSES | BOOKMARKS | MY CONTRIBUTION | MY NOTES

Basics of Email Etiquette

Course info

Nuts and Bolts of Email Etiquette	30/30 >
Corresponding on Emails	0/40 >

Under 'My Work' tab students will be able to see the completed courses



HOME EXPLORE LEADERBOARD NOTIFICATION



Assigned & Ongoing

Trending

	Artificial Intelligence	4		3		
	Basics of GST	5		3		
	Basics of Email Etiquette	0		2		

My work

COMPLETED COURSES

BOOKMARKS

MY CONTRIBUTION

MY NOTES

Completed Courses

- | | | |
|--|-------------------------|----------|
| | Basics of GST | 16-09-20 |
| | Artificial Intelligence | 16-09-20 |



The below tab is showing the courses assigned to the students



Assigned & Ongoing



Trending



Artificial Intelligence 4 ★ 3 👤 💬

Basics of GST 5 ★ 3 👤 💬

Basics of Email Etiquette 0 ★ 2 👤 💬

My work



COMPLETED COURSES



BOOKMARKS



MY CONTRIBUTION



MY NOTES

Your Bookmarks



Basics of GST

Cards:1

This page shows the contributions of the students



Assigned & Ongoing



Trending



Artificial Intelligence 4 ★ 3 👤 💬

Basics of GST 5 ★ 3 👤 💬

Basics of Email Etiquette 0 ★ 2 👤 💬

My work



COMPLETED COURSES



BOOKMARKS



MY CONTRIBUTION



MY NOTES

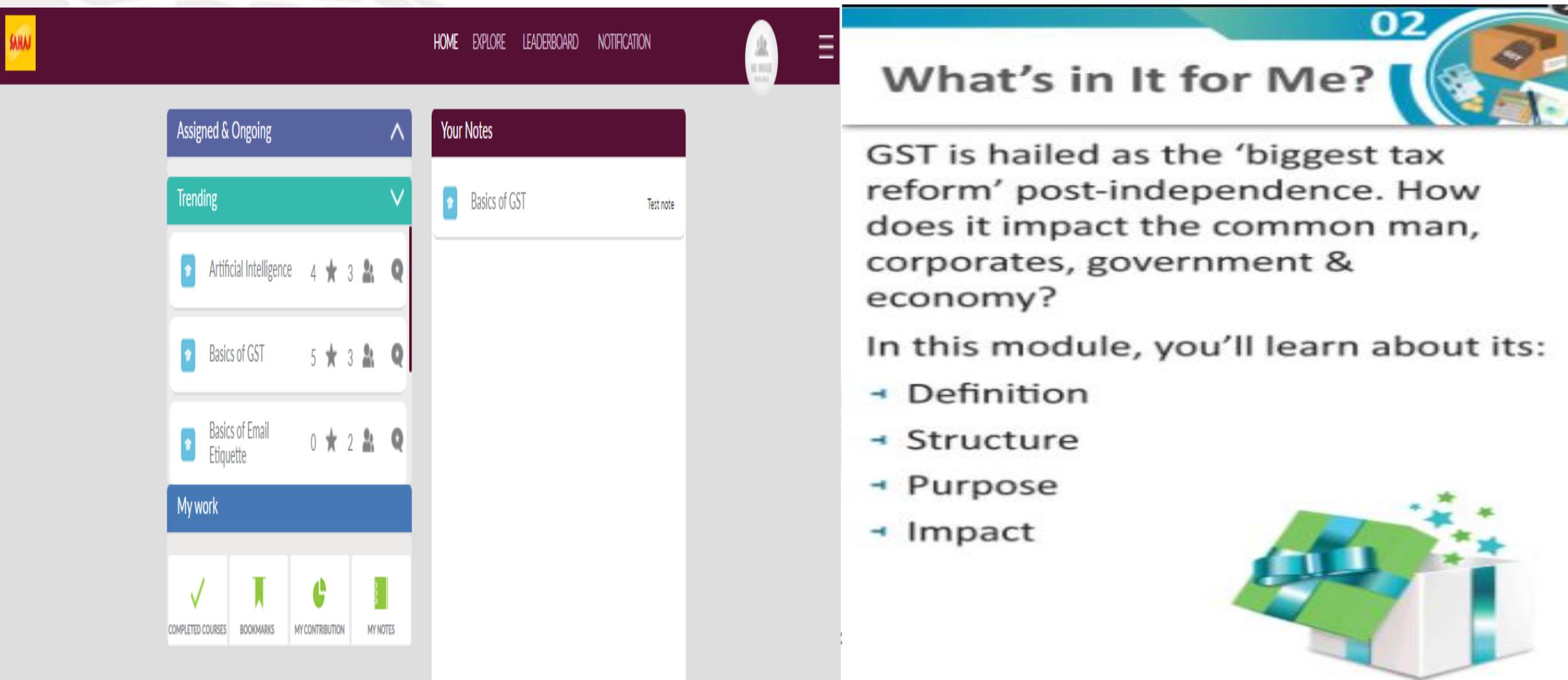
Your Contribution

Discussion Initiated 0

Total Likes Received 0

Average Rating 0

By clicking on the course module the student will be able to study the courses in details



The image shows a screenshot of the SAHAJ learning management system interface. The top navigation bar includes 'HOME', 'EXPLORE', 'LEADERBOARD', and 'NOTIFICATION'. The main content area is divided into two columns. The left column features a sidebar with sections: 'Assigned & Ongoing', 'Trending', and 'My work'. Under 'Trending', three course modules are listed: 'Artificial Intelligence' (4 stars, 3 users), 'Basics of GST' (5 stars, 3 users), and 'Basics of Email Etiquette' (0 stars, 2 users). The 'My work' section includes icons for 'COMPLETED COURSES', 'BOOKMARKS', 'MY CONTRIBUTION', and 'MY NOTES'. The right column displays the 'Basics of GST' module details, including a title 'What's in It for Me?' and a description: 'GST is hailed as the 'biggest tax reform' post-independence. How does it impact the common man, corporates, government & economy?'. Below the description, it states 'In this module, you'll learn about its:' followed by a list of topics: Definition, Structure, Purpose, and Impact. An illustration of an open gift box with stars is shown at the bottom right.

02

What's in It for Me?

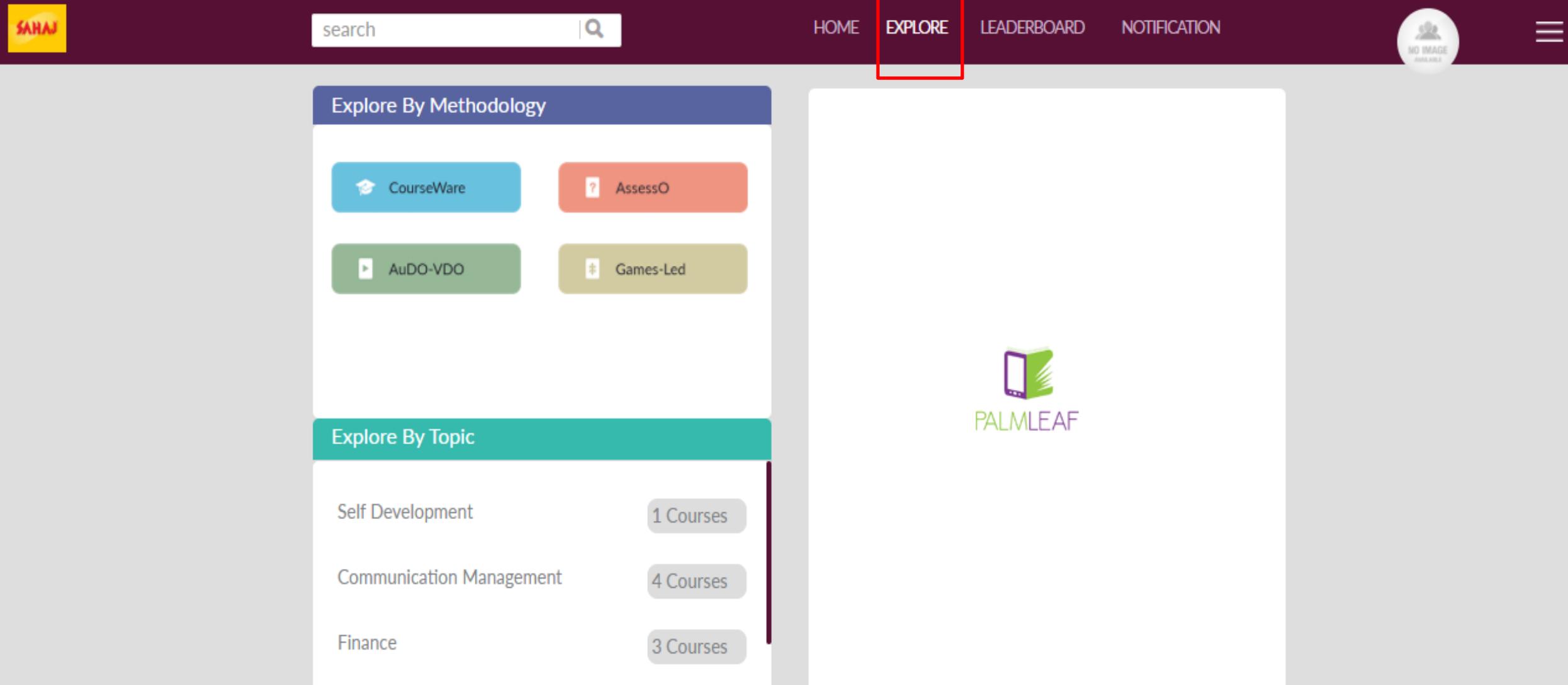
GST is hailed as the 'biggest tax reform' post-independence. How does it impact the common man, corporates, government & economy?

In this module, you'll learn about its:

- Definition
- Structure
- Purpose
- Impact

COMPLETED COURSES BOOKMARKS MY CONTRIBUTION MY NOTES

By clicking on 'Explore' tab student will be able to choose the topics of his choice



The screenshot displays the SAHAJ website interface. The top navigation bar is dark purple and contains the following elements from left to right: the SAHAJ logo, a search bar with the text 'search' and a magnifying glass icon, the 'EXPLORE' tab (highlighted with a red box), the 'LEADERBOARD' tab, the 'NOTIFICATION' tab, a user profile icon with the text 'NO IMAGE AVAILABLE', and a hamburger menu icon.

Below the navigation bar, the main content area is divided into two sections:

- Explore By Methodology:** This section features four colored buttons: 'CourseWare' (blue), 'AssessO' (orange), 'AuDO-VDO' (green), and 'Games-Led' (yellow).
- Explore By Topic:** This section lists three topics with their respective course counts: 'Self Development' (1 Courses), 'Communication Management' (4 Courses), and 'Finance' (3 Courses).

On the right side of the main content area, there is a large white box containing the 'PALMLEAF' logo, which consists of a stylized green leaf icon above the text 'PALMLEAF'.

The 'leader-board' tab shows the points acquired by the students

[HOME](#)[EXPLORE](#)[LEADERBOARD](#)[NOTIFICATION](#)

Leader Board

Courses

Basics of GST

Department

Artificial Intelligence

Vehicle

Group

Palmleaf.T

60 Pts

The students can get the details of the course status under the 'notification' tab

SAHAJ

HOME EXPLORE LEADERBOARD NOTIFICATION

NO IMAGE

Assigned & Ongoing

Mastering Microsoft Outlook*	0	★	1	👤	💬
MS Excel - Basic Part 2*	0	★	0	👤	💬
MS Excel - Basic Part 1*	0	★	1	👤	💬

Trending

Artificial Intelligence	4	★	3	👤	💬
Basics of GST	5	★	3	👤	💬
Basics of Email Etiquette	0	★	2	👤	💬

My work

COMPLETED COURSES BOOKMARKS MY CONTRIBUTION MY NOTES

The notification tab also consists of the FAQs which the students can follow

[HOME](#)[EXPLORE](#)[LEADERBOARD](#)[NOTIFICATION](#)

FAQ PalmLeaf

0. How to enroll to a course / How to download a course?

1. What is assigned course and what is ongoing course?

2. How to view and edit the profile?

3. What is Explore courses?

4. What is My course learning preference?

5. How to deactivate My course learning preference?

6. How to read completed courses again?

7. How to bookmark specific flash card?

8. What is design rating and content rating ?

9. What is content feedback?

- The Log In ids and password of the students will be provided by Tech Mahindra.
- The web app will show all the available courses to the students but the candidate once chosen a course will be able to study that particular course.
- The course will not remain in the students account forever.

- After SKASH payment student will receive the log in id and password within half an hour.
- A student get multiple IDs / passwords for different course registrations, especially if multiple registrations are done on different dates.
- The MRP will be deducted from the SKASH account at the time of registration and VLE will get the commission instantly.
- The certificate will be provided to the student the next day of completion of the course

SM PAY-OUT



Course Name	Type	Duration (mins)	MRP in Rs.	SM Pay with GST	SM Pay (exclusive GST)
Mastering Microsoft Outlook	Courseware	33	150	75	63.56
MS Excel - Basic Part 1	Courseware	44	150	75	63.56
MS Excel - Basic Part 2	Courseware	33	150	75	63.56
MS Excel - Intermediate Part 1	Courseware	50	150	75	63.56
MS Excel - Intermediate Part 2	Courseware	54	150	75	63.56
MS Excel - Advanced Part 1	Courseware	88	150	75	63.56
MS Excel - Advanced Part 2	Courseware	63	150	75	63.56
MS PowerPoint	Courseware	57	150	75	63.56
Internet of Things - IoT	Video	22	150	75	63.56
MS Word	Courseware	68	150	75	63.56
Introduction to Ethical Hacking	Courseware	27	150	75	63.56 ³²

SM PAY-OUT



Course Name	Type	Duration (mins)	MRP in Rs.	SM Pay with GST	SM Pay (exclusive GST)
Understaining AI	Video	01:58	200	100	84.75
The beauty of the digital world	Video	05:23	550	275	233.05
Basics of GST	Courseware	47	150	75	63.56
Decoding GST	Courseware	60	150	75	63.56
Indian Banking: An Overview	Courseware	56	150	75	63.56
Presentation Skills	Courseware	90	150	75	63.56
Communicating Effectively	Courseware	78	150	75	63.56
Basic of Email Etiquette	Courseware	26	150	75	63.56
Email Etiquette	Courseware	34	150	75	63.56
Digital Marketing	Courseware	26	150	75	63.56
Social media – A great business tool	Video	09:36	1000	500	423.73

BUNDLED OFFERS -SM PAY-OUT



Name of Bundle	No. of courses in Bundle	Rate/Bundle MRP(INR)	SM share (exclusive GST)
<u>Bronze</u>	5	540	288.81
<u>Silver</u>	10	600	254.24
<u>Gold</u>	15	650	275.42
<u>Platinum</u>	20	700	296.61
<u>Diamond</u>	23 <small>For internal training & circulation</small>	800	338.98 <small>34</small>

Thank
you!!