

Tax2Win - Sahaj Retail Ltd



ITR filing service can be availed by any individual including service provider (Sahaj Mitra) and the common people (any govt or private salaried employee, or any small-medium enterprise owner, etc) from Sahaj Service portal.

Main Points

- The guide to file return and common FAQs are readily available on the portal.
- ITR filing services are provided by Tax experts from Tax2win.
- You only need to upload basic information and documents of the client, nothing else is required.

The Benefits of Filing Income Tax Return



- ITR helps in claiming refund of any excess TDS money deducted.
- Helps in getting loan approvals.
- ITR serves as a proof in various domains like credit-card application, government tenders etc.
- ITR helps in processing of VISA for foreign travel.
- It's your contribution to the development and growth of our nation.

Portal Walkthrough

SAHAJ

The SM needs to log into the Sahaj portal with his VLE id and password

AnyDesk 531542246

531542246

HOME - Sahaj

retail.sahaj.co.in/web/guest/home

Apps Home Sign in Chrome youtube DIGITAL JANSUVID... eDistrict Uttar Prad... eDistrict Uttar Prad... Gmail YouTube Maps Digitalseva Connect

SAHAJ

SAHAJ CORPORATE REGISTRATION English

Reaching last-mile banking
Changing the banking landscape

MR. SUDAM

Login

Forgot Password ?

Login

3:13 PM 10/16/2020

Type here to search

Portal Walk-through



SM will go to “Government Services” tab and click on ‘Services’

The screenshot shows a web browser window with the URL retail.sahaj.co.in/web/guest/eagreement?p_p_id=eagreementcontroller_WAR_eAgreementController&p_p_lifecycle=1&p_p_state=normal&p_p_mode=view&_eagreementcontroll.... The page displays a message: "EagreementController is temporarily unavailable." The left sidebar menu is visible, with the "Government Services" tab highlighted and the "Services" sub-tab selected. The bottom of the page shows the footer with copyright information: "Copyright © 2019 Sahaj. All rights reserved." and links for "Sahaj Corporate", "Downloads", and "Contact Us". The system tray at the bottom indicates the date and time as 11:35 on 22-12-2020.

Portal Walk-through



SM will click on “TAX2WIN” tab

The screenshot displays a web browser window with the URL `retail.sahaj.co.in/web/guest/services`. The page features a yellow header with the Sahaj logo and navigation icons. A dark sidebar on the left lists various service categories. The main content area, titled 'Services', contains two buttons: 'UTIITSL PAN' and 'TAX2WIN'. A large orange arrow points directly to the 'TAX2WIN' button. The footer includes copyright information for 2019 Sahaj and links to corporate resources.

Browser tabs: Inbox - debopriyo.bose@sahaj.co.in, Services - Sahaj

Header: English, [Icons]

Sidebar:

- HOME >
- Banking >
- Government Services >
- Insurance >
- ECommerce >
- E-Learning >
- Utilities >
- My Business >
- My Work Space >
- Entertainment >
- My Reports >

Main Content: Services

Buttons: UTIITSL PAN, TAX2WIN

Footer: Copyright © 2019 Sahaj. All rights reserved. Sahaj Corporate | Downloads | Contact Us. Designed by ScreenRoot

Portal Walk-through

SAHAJ

SM will be redirected to the TAX2WIN portal. On this page SM needs to fill up all the details of his customers

The screenshot shows a web browser window with the Tax2win portal. The browser's address bar shows 'tax2win.biz'. The page has a header with the Tax2win logo, language options for Hindi and English, and a 'Download Guide' button. A large banner reads 'Welcome To Tax2win' and 'E-File your Income Tax Return in 5 minutes'. Below the banner are 'Start the tour' and 'Dashboard' buttons. The main content area is titled 'Basic Information' and contains a registration form with the following fields:

PAN *	Aadhaar Number *	Date Of Birth (dd-mm-yyyy) *	Father's Name *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Mobile *	Mobile (For Call) *	Email *	Income Tax Password (if available) *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

The 'PAN' and 'Aadhaar Number' fields in the first row, and the 'Mobile' field in the second row, are highlighted with red rectangular boxes. The browser's taskbar at the bottom shows various application icons and the system clock indicating 11:36 on 22-12-2020.

Portal Walk-through

SAHAJ

Address



Pin code *



Address 1 *

Address 2 *

address 1

address 2

Details of all Bank Accounts ?



IFSC code *

Bank Account No *

Bank Account No



Main Bank Account



Add More Banks

Main Income Source of Client



Portal Walk-through

SAHAJ

SM has to fill up the source of income of his customer.

Inbox - debopriyo.bose@sahaj.co x File Income Tax Return Online in x +

tax2win.biz

Main Income Source of Client

Salary Income *

☐ Yes ☐ No ?

Other Incomes *

☐ Yes ☐ No ?

Business Income (Turnover should be less than 1 Cr.) *

☐ Less than 20 lakh turnover ☐ More than 20 lakh turnover ☐ No ?

Is your annual income more than 2,50,000? (क्या आपकी सालाना आय 2,50,000 से ज्यादा है?)

☐ Yes (हाँ) ☐ No (नहीं) ☐ Not Sure (पता नहीं)

Scan the following documents ?

Pan Card (Compulsory)

(Attach files (pdf, jpg, png, gif, jpeg))

Bank Account Statement (Not Compulsory)

(Attach files (pdf, jpg, png, gif, jpeg))

11:36 22-12-2020

Portal Walk-through

SM has to upload the scanned copy of the documents. Uploading PAN Card is mandatory

The screenshot shows a web browser window with the URL `tax2win.biz`. The page title is "Scan the following documents ?". Below the title, there are two upload boxes. The first box, labeled "Pan Card (Compulsory)", is highlighted with a red border and contains a paperclip icon and the text "(Attach files (pdf, jpg, png, gif, jpeg))". The second box, labeled "Bank Account Statement (Not Compulsory)", also contains a paperclip icon and the text "(Attach files (pdf, jpg, png, gif, jpeg))". Below these boxes, there is a section titled "Scan the following Other documents(LIC / Medical Insurance / NSC / PPF/ Form 16/ Deduction Proof etc)". This section contains a third upload box labeled "Other Documents(Form 16,16A etc.) (Not Compulsory)" with a paperclip icon and the text "(Attach files (pdf, jpg, png, gif, jpeg))". At the bottom of the page, there is a green button labeled "Add More File". The browser's taskbar at the bottom shows various application icons and the system clock indicating 11:43 on 22-12-2020.

Re: NHT Final Assessment Report x File Income Tax Return Online in x

tax2win.biz

Scan the following documents ?

Pan Card (Compulsory)
(Attach files (pdf, jpg, png, gif, jpeg))

Bank Account Statement (Not Compulsory)
(Attach files (pdf, jpg, png, gif, jpeg))

Scan the following Other documents(LIC / Medical Insurance / NSC / PPF/ Form 16/ Deduction Proof etc)

Other Documents(Form 16,16A etc.) (Not Compulsory)
(Attach files (pdf, jpg, png, gif, jpeg))

Add More File

11:43
22-12-2020

Portal Walk-through

SM needs to accept the terms & conditions and click on 'submit' tab

The screenshot displays a web browser window with the URL `tax2win.biz`. The page header indicates the financial year **F.Y. 2019-20 (A.Y. 2020-21)**. Below the header, there is a text area labeled **Comments (If any)**. A red rectangular box highlights the checkbox and text **I accept all terms and conditions.**. Below this, a green **SUBMIT** button is visible. A large orange arrow points upwards towards the **SUBMIT** button. The browser's taskbar at the bottom shows various application icons and the system clock indicating 11:43 on 22-12-2020.

Receipt

SAHAJ

Thank You

Transaction Successful

Transaction Date	04, Jul 2018 05:19:44 AM
Transaction No.	
Amount	XXXX
Transaction Status	success
Transaction Message	Your transaction successful done !

Print Receipt

इसकी रसीद आपके E-mail पर आ जायेगी या आप यहाँ से प्रिंट कर सकते हैं

Instant commission on every Return Filing

SM Payout

Classification	SKASH	SM Pay out
Salaried	590	175.00
Business	949	281.40

Commissions are subject to change

Frequently Asked Questions



What is the next process after filling up the form successfully?

CA from tax2win will call the customer i their mobile number within 1-3 days and file your Income Tax Return.

What documents need to be taken from client?

You need to scan and upload the following documents:

PAN Card (it should be properly visible)

Form 16 (if client is a salaried person)

Does the SM need to keep any documents of the client with himself?

No, the SM doesn't need to keep any documents. As soon as they are scanned and uploaded, SM can give them back to their clients.

What does 'Source of Income' mean on portal?

It means the sources from where the client is earning his/her income. SM should confirm the same from his client and mark **YES/NO** accordingly.

Frequently Asked Questions



Is it necessary to give bank account details?

Yes. To file ITR, client has to give bank account details like Bank Name, IFSC and account number. Uploading the bank statement is not compulsory.

How much time does it takes for TDS refund?

Refund will be deposited directly in your bank account within 40-45 days of return filing.

What to do, if ITR is not filed even after making the payment?

The amount will be refunded within 7 working Days. SM can mail at support@sahaj.co.in

Where can I get ITR-V?

Either from your registered e-mail id; by calling the support number **18004190250** or sending them a request on support@sahaj.co.in

Thank
you!!